

**BYLAWS**  
**Oregon Airstream Club**  
**Of the**  
**WALLY BYAM CARAVAN CLUB INTERNATIONAL (WBCCI)**  
**INCORPORATED**  
**As approved and amended by an online vote of the**  
**entire Membership in December of 2016**

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Oregon Airstream Club  
Wally Byam Caravan Club International

**ARTICLE 1**  
**NAMES OF THE ORGANIZATION**

Sec 1. This organization is a chartered Club of the Wally Byam Caravan Club, International, Inc. (WBCCI), and shall be known as the Oregon Airstream Club (approved July, 2017), Wally Byam Caravan Club International, Inc. and may hereafter be referred to as the Club. The Club exists as a non-profit, mutual benefit corporation in the State of Oregon, under registry Number 691975-81 effective 20 May 1999.

## **ARTICLE II OBJECTIVES**

Sec 1. The objectives of this not-for-profit organization shall be:

- To furnish encouragement and assistance in the development of the Club and thus afford fraternization for recreational vehicle owners.
- To encourage safe driving and assist in improving the general welfare of the recreational vehicle public through assistance and active participation of all members in building a strong organization for the betterment of good will toward recreational vehicle travel.
- To coordinate with and participate in the interests and activities of the International and the Region.
- To cooperate with other organizations and Clubs within our sphere which seek to elevate the standards and ethics of the various groups.
- To disseminate information of an advisory and educational nature which will be of value to our members and the public.
- To study, advise and recommend legislation, which is in the interest of the recreational vehicle public and oppose all legislation which is discriminatory and injurious to the recreational vehicle public.
- To encourage government and private agencies to provide more and better recreational vehicle parks and facilities.

## **ARTICLE III MEMBERSHIP**

Sec 1. An adult who owns a hard-sided recreational vehicle manufactured by Airstream, Inc. shall be eligible for membership.

Sec 2. There are two classes of membership in this Club - Regular Members and Affiliate Members.

Sec 3. An applicant for membership in this Club must submit an application in writing and, upon the payment of International and Club dues, shall be a Regular Member of this Club.

Sec 4. Regular Members who have sold their recreational vehicle manufactured by Airstream, Inc., may, upon request, retain their membership as Regular Members of this Club pursuant to the provisions of Sec. 2 ARTICLE VI of the International Constitution. Such Regular Members shall possess all the rights and privileges of the International Club, including full voting rights in all elections and on all questions.

Sec 5. Regular Members of another Club may become Affiliate Members in this Club by an application to the Membership Committee and, upon acceptance, shall possess all the rights and privileges of the Club except:

- The right to hold office in the Club
- The right to vote in the selection or election of officers in the Club, Region or International or on any amendment to the Club Bylaws or the International Constitution
- The right to vote on the dissolution of the Club, consolidation of the Club with one or more Clubs, or the merger of the Club with another Club.

Sec. 6 Applicants for Affiliate membership in this Club must submit dues and show evidence of membership in the International Club through another duly chartered Club.

Sec. 7 Failure to pay either Club or International dues will automatically terminate membership in the Club.

Sec. 8 In those cases of co-ownership of a hard-sided recreational vehicle manufactured by Airstream, Inc., the rights and privileges of membership shall be deemed to include the spouses of such co-owners, but collectively such co-owners shall possess one vote only except such co-owners who each pay International and Club dues to this Club shall each one vote. A co-owner is defined as one of two WBCCI members who own a single Airstream Recreational Vehicle. Existing co-owners with more than two memberships on June 25, 2005 are not subject to this two-membership limitation, as long as they maintain continuous membership in WBCCI.

#### **ARTICLE IV NOMINATING COMMITTEE**

Sec 1. The board of Directors shall, not less than ninety (90) days prior to the Club's annual business meeting, appoint a Nominating Committee, chaired by the immediate Past President and two other members, who shall, after having obtained the prior acceptance for office of each nominee if elected, place in nomination one candidate for each office to be filled by election, and submit a written report to the Board which shall include the names of all candidates so nominated. The President shall distribute the report to the membership not less than fifteen (15) days prior to said business meeting. Additional candidates who have previously consented to accept the office if elected, may be placed in nomination from the floor of said meeting. No seconds are required for any nomination.

#### **ARTICLE V OFFICERS AND THEIR ELECTION**

Sec 1. The Officers of the Club, referred to as the Board of Directors (or the Board) shall be Regular Members of the Club and shall consist of:

- President
- First Vice President
- Second Vice President
- Secretary
- Treasurer
- Director at Large
- Director at Large
- Director at Large
- Immediate Past President

Sec 2. The Officers, except the Immediate Past President, shall be elected at the annual business meeting, shall thereafter be installed, and assume office on October 1. An officer, except the Secretary, Treasurer and Directors, shall serve in office for a term of two years or until a successor is elected, but in no case shall an officer be eligible to serve more than two consecutive terms in the same office except the Secretary and Treasurer provide said officers are duly nominated and elected for each term of office.

Sec. 3 Duly elected officers and Directors may be removed from office with or without cause at a meeting called for that purpose by two-thirds vote of a membership quorum provided all membership of the Club are notified by email the time, place and purpose of the meeting, ten (10) days prior to the meeting.

Sec. 4 The Directors shall be elected at the annual business meeting, each for a term of two years, but arranged so that only one-half of such Directors terms expire in any one year.

Sec. 5 An officer who advances to an office pursuant to the provisions of Sec. 5 of this ARTICLE shall not be deemed to have served a full term in such office unless said service is for a period of greater than one-half (1/2) the term of such office.

Sec. 6 In the event of the death or resignation of the President or the death, advancement or resignation of a Vice President, or an officer's inability to fulfill the duties of office, the next ranking Vice President (in the order first, second) shall advance thereto. All other vacancies on the Board, except that of the Immediate Past President, shall be filled by a majority vote of the Board.

**ARTICLE VI  
BOARD OF DIRECTORS**

Sec 1. The Board of Directors shall consist of all Club officers plus the immediate Past President.

Sec 2. The board shall be the administrative body of the Club and shall define the policies of and have full administrative authority in all matters pertaining to the Club, and shall exercise general control and supervision of all officers and committees.

Sec. 3 The President or any two members of the Board may call a business meeting of the Board at any time deemed necessary.

Sec 4. A quorum of the Board shall consist of a majority of its members.

**ARTICLE VII  
DUTIES OF OFFICERS**

Sec 1. The President shall:

- Preside at all meetings of the Club and Executive Board
- Enforce the Constitution and Bylaws
- Appoint all standing committees
- Have such powers and duties as normal pertain to the principal executive office

Sec. 2 The First Vice President shall:

- Attend all business meetings of the Club and the Executive Board
- Shall assist the President
- Assume the duties of the President in the President's absence.

Sec 3. The Secretary shall:

- Issue notices of all meetings of the Club and the Board.
- Prepare an agenda of pending business for use by the presiding officer at each meeting.
- Coordinate with the Treasurer to maintain an accurate roster of paid-up members of the Club.
- Record and preserve the minutes of all official meetings of the Club and the Executive Board, and mail copies to the members of the Executive Board not more than fifteen (15) days following each meeting.
- Record the attendance of the officers at each meeting and advise the presiding officer if a quorum is present.

Sec. 4 The Treasurer shall:

- Maintain the financial records of the Club and receive all monies, as prescribed in International Bylaws, Article IV, Sec. 11A, and promptly deposit them in the bank previously chosen by the Board of Directors.
- Notify members of expiration of dues, issue receipts for dues paid, and maintain an up-to-date roster of paid-up members. Changes to this roster shall be shared with the Secretary, the Newsletter Editor, and the Membership Chairman. In addition, the Membership Chairman shall be notified of all members who have not paid their dues by October 15th in order that the Membership Chairman might assist the Treasurer in contacting those members to collect their dues prior to November 1st.
- Submit a full written report of finances to the Board at each meeting. Each year the books and accounts will be audited by a committee selected by the incoming President. Before retirement, all books, monies and property of the Club shall be delivered promptly to the incoming Treasurer.
- Assist in the preparation of an annual budget.
- Prepare and file annual filings as may be required by governmental authority

Sec. 5 The duties of the Directors shall be:

- To attend all meetings of the Club and the Board
- To accept special assignments as directed by the President. Additional duties may be to chair or be members of committees.

**ARTICLE VIII  
CLUB BUSINESS MEETINGS**

Sec. 1 The annual business meeting of the Club shall be held during the months of either May, June, July, August, September or October. Additional business meetings may be held during any rally of the Club, and also may be called at any time by a majority vote of the Board of Directors. The date, time, location and purpose of all Club business meetings shall be announced to the members in writing at least fifteen (15) days prior to the meeting. A quorum for conducting business at any business meeting shall be not less than ten (10) percent of the membership.

Sec. 2 All Regular Members voting at the annual or additional business meetings of this organization, and each such membership, identified by the International Club membership number, shall be considered one vote, except for co-owners who each pay international and Club dues to this Club as provided for in Article III, Section 8.

Sec. 3 Ballots submitted by email, regular mail or facsimile may also be accepted from Regular members unable to attend regular or special business meetings. The President and Secretary shall ensure no member casts more than one ballot. Votes allowed in this manner should be received by the Club no later than two (2) days before the regular or special meeting at which a vote is to be taken. These votes must be kept confidential until voting at a meeting has taken place.

**ARTICLE IX  
PARLIAMENTARY AUTHORITY**

Sec. 1 Parliamentary procedures for all meetings of the Club and Board of Directors shall be governed by the current edition of ROBERT'S RULE OF ORDER NEWLY REVISED except when they are in conflict with the Bylaws or Policy of this Club.

Sec. 2 The order of business shall be:

- A. Opening Ceremonies: Pledge of Allegiance (optional)
- B. Roll Call and determination of Quorum
- C. Approval of Minutes
- D. Reports of Officers and Committees
- E. Special Orders
- F. Unfinished Business
- G. New Business
- H. Announcements
- I. Adjournment

**ARTICLE X  
COMMITTEES**

Sec. 1 Standing Committees shall be:

- A. Budget
- B. Membership

Sec. 2 Special Committees, such as those below, may be appointed at the discretion of the President:

- A. Hospitality
- B. Publicity
- C. Family/youth
- D. Public Relations
- E. Historical
- F. Ethics and Grievance
- G. Bylaws
- H. Legislative

The board can appoint any other committee as needed. The President shall appoint and be an ex-officio member of all committees except the Nominating Committee.

Sec. 3 All Committees shall consist of a Chairman and as many members as deemed necessary by the President. Chairmen of Standing Committees shall report at each meeting of the Board.

### **General Duties of Special Committees**

1. Budget. In cooperation with the incoming and outgoing Treasurer of the Club, prepare for the Board of Directors a budget projecting the Club's income and expenditures for the next year.
2. Bylaws. To conduct a continuing review and study of the Club and the International Constitution and Bylaws and to make recommendations for any amendments or additions deemed desirable and in the best interest of the Club.
3. Caravan. To plan, organize, and obtain leaders for Club caravans that are operated or conducted for the Club within the scope of the WBCCI Caravan Handbook. To develop an aggressive Club Caravan program and to coordinate Club caravan matters with appropriate Region and International Caravan Committee personnel.
4. Ethics and Grievance. To investigate and assess all grievances or complaints made by members and others and to make recommendations thereon to the Board.
5. Family/Youth. Plan programs to encourage participation of family/youth at Club functions and to be the liaison person between the Club and International FamilyYouth Standing Committee.
6. Historical. To record events including written and pictorial material associated with Club activities and to maintain a historical record of such.
7. Hospitality. To receive and make welcome guests and new members at Club functions. Recommend ways to meet and greet all Club members and guests at rallies and/or seasonal functions.
8. Legislative. To study, advise and recommend legislation in the interest of the Club and its members; to recommend opposition to all legislation which is discriminatory and injurious to the interest of the Club and its members.
9. Membership. Be the Club contact for prospective new members and explain the purpose and objectives of the Wally Byam Caravan Club International. Extend invitations to prospective members to attend a rally or meeting when making application for membership. Coordinate with the Treasurer to ensure having an accurate list of paid-up members, and to assist the Treasurer, as needed, in following up on all members who have not paid dues by October 15th.
10. Publicity. To collect newsworthy items of interest to Club members and to publish monthly a newsletter containing past and future events of the Club, Region and International. Forward material to Headquarters for publishing in the Blue Beret and Directory with respect to the Club's activities schedule.
11. Public Relations. To maintain communications with the International and Region Public Relations Committees for maintaining a continuing program of public relations between WBCCI and commClubies being exposed to rallies and caravans.

### **ARTICLE XI DELEGATES**

Sec. 1 The Board of Directors shall appoint one delegate and one alternate from among the Regular Members who will attend the annual Delegates meeting of the WBCCI. An Affiliate Member of this Club who is a Regular Member in the same region maybe appointed if the Club has no Regular Members who are going to attend the Delegates Meeting. Any vacancy occurring following such selection shall be filled by appointment by the President. The Delegate should be instructed with respect to the wishes of the Club on matters to come before the meeting. The President and Secretary shall certify to these requirements. The Delegate shall also be granted discretionary authority to vote his/her conscience on matters which may arise at the meeting upon which they have not been instructed. The President and Secretary shall certify to these appointments.

**ARTICLE XII  
GUESTS**

Sec. 1 A guest (or guests) sponsored and invited by a member in good standing, and using the member's trailer or motorhome or staying in a non-RV facility such as a cabin, motel room etc., may attend activities of the Club. Members sponsoring such a guest(s) shall pay one extra rally fee per guest exclusive of the parking fee.

Sec. 2 A member in good standing in this Club may sponsor and invite a non-member Airstream recreational vehicle owner, as a prospective member, to attend rallies and other activities of the Club.

Sec. 3 Members in good standing in the International Club may attend activities of the Club provided that such members, and where required, shall have made prior reservation for each attendance.

Sec. 4 Once each calendar year, the Club may host a rally or caravan or combination thereof with a recreation vehicle club not chartered by the Wally Byam Caravan Club International, Inc., and it may conduct, twice each calendar year, (but not more than 50% of the rallies and caravans conducted by that Club in any calendar year) a Buddy Rally or a Buddy Caravan or combination thereof to which each member of the Club may invite not more than one non-member recreation vehicle family.

The non-member RV family to be invited is intended to be one which is a prospective member and one which does not own an Airstream. The family is invited to the buddy rally or caravan to introduce them to the WBCCI "Way of Life" and the Club members in the hope they might decide to purchase an Airstream and join the Club. A buddy rally is not intended to be used by current or past WBCCI members to attend a WBCCI rally in their non-Airstream vehicles.

**ARTICLE XIII  
DUES AND AWARDS**

Sec 1 Based on the recommendation of the Board, the annual Club dues of Regular and Affiliate Members shall be set by the membership at their annual meeting.

Sec. 2 A member who fails to pay properly assessed International and Club dues before November 15th may not be listed in the Annual Membership Directory of the International Club for the following year. If the dues are not paid and receipted by the Club Treasurer on or before December 31st, the membership will be terminated.

Sec. 3 The Board of Directors may award life membership in the Oregon Club to any Past President of the Club and to his or her spouse. Such life membership shall remain valid only while he or she remains eligible for membership.

Sec. 4 The Board of Directors may award a paid-up membership for a specific number of years to a member of the Club and to his/her spouse an award for outstanding service, but only if he/she remains eligible for membership.

**ARTICLE XIV  
CODE OF ETHICS**

Sec. 1 All members shall abide by the following Code of Ethics:

- A. To be ever mindful of our responsibility to Wally Byam Caravan Club International, Inc., and through conduct, indicate to the public that membership in this organization is an assurance of our courtesy on the road and good will to all peoples and countries.
- B. To be ever mindful of what we say or print with respect to its effect on others so as to avoid disharmony and ill feelings among Club members and to dedicate ourselves to the work of cementing together the members of WBCCI in bonds of good fellowship and mutual understanding.
- C. To conduct ourselves in a manner to inspire others engaged in recreational vehicle travel to a full appreciation of the intent and meaning of this code.
- D. To maintain our camps in an orderly manner and leave them the same way.

**ARTICLE  
XV  
LIABILITY**

Sec. 1 Neither the Club nor its officers are responsible for the loss of or damage to property or for injury to or death of a person on the premises of any Club function, beyond the limits of liability provided by the WBCCI liability insurance. This freedom from responsibility for loss or damage to property applies regardless of whether that property has been received by any member or officer or left upon the premises.

**ARTICLE  
XVI  
POLICY**

Sec. 1 Policy consistent with these Bylaws and with the Constitution, Bylaws and Policy of the Wally Byam Caravan Club International, Inc., embodying additional provisions for the government of the Oregon Club may be adopted by the Board of Directors or the Club members.

**ARTICLE  
XVII  
AMEND  
MENTS**

Sec. 1 These Bylaws may be amended at any time by a two-thirds vote of the membership present or via email provided the requirements of a quorum are met and the proposed amendment has been submitted to all members of the Club in writing or via email at least ten (10) days prior to such meeting. The 10-day requirement may be waived upon a favorable vote of two-thirds of the member quorum present.

Sec. 2 Such amendments shall become effective upon adoption.

**ARTICLE  
XVIII  
MERGER, CONSOLIDATION OR DISSOLUTION OF THIS  
CLUB**

Sec. 1 In the event the members of this Club deem it desirable for this Club to merge with another Club, or for the Club to consolidate with one or more Clubs, or for the Club to dissolve, the members shall, through the President of this Club, follow the appropriate procedures as prescribed in article vii, Section 1 through 6 of the Bylaws of the International Club. These procedures are in accordance with Section 501 (c) 7 of the Internal Revenue Service Code. Whether the Club merges with another Club, or consolidates with other Clubs, or the Club dissolves, none of the funds or property of this Club shall inure to the benefit of any members.